



WEDDING INFORMATION 2015

Your big day handled professionally
Expert dedicated experienced team at your service
Innovative dining options and stylish venues

SAY "I DO" TO THE PERFECT VENUE



PLANNING YOUR RECEPTION

The organization of a large wedding is such a daunting task that the mixed reaction of many newly engaged couples to the prospect is hardly surprising.

Some brides-to-be have no doubts at all about their capabilities and relish every detail of the intricate arrangements, whereas others are lucky enough to have a member of the family or a friend who is only too happy to shoulder much of the burden. Hilton Addis Ababa may have just the solution for you.

THE ARRANGEMENTS

Two decisions must be made at the onset that will influence every detail of the arrangements. The first concerns the nature of the wedding ceremony – whether it is breakfast, lunch, dinner or cocktail reception and the second, the size and scope of the reception. Hilton Addis Ababa offers a variety of function rooms for 50 to 700 guests indoors extendable to 1200 persons by using our versatile outdoors reception area, the Rose Garden under a tent.

SET-UP

All weddings at Hilton Addis Ababa will be inclusive of the following services:

Dancing floor, elevated platform stages for the band, linen, tables in round or rectangular shapes and chairs.

MENU

The hotel will provide national and international food including desserts, at the applicable price. Patron will provide Kurt with condiments and Tej (honey wine) at complimentary corkage fee. Kitfo can be brought in with prior arrangement against a fee of 10 Birr per person.

BAR FACILITIES

The Hotel reserves the exclusive right to serve all beverages within the Hotel. It is prohibited to bring any form of liquor on to licensed premises, unless prior arrangements have been made, in which case a corkage charge will be agreed and levied as per the table below.

Beverage	Price
Soft drink	Birr 32.01/ bottle
Mineral Water	Birr 29.01/ 0.5 L
Beer	Birr 41.55/ bottle
Corkage	Price
Kitfo	Birr 35/ person
Liquor	Birr 300/ bottle
Wine	Birr 150/ bottle

Please note that only liquor and wine can be brought into the hotel, but with prior arrangement against a corkage fee.

WEDDING CAKE

Our Pastry Chef can create superbly decorated and expertly prepared wedding cakes.

FLOWER ARRANGEMENTS AND DECORATIONS

All flower arrangements and decorations would be at additional charge. The Hotel can provide you with suitable contacts and references, or alternatively, you would be welcome to make your own arrangements.

MUSIC

Music can be arranged at extra charge. Quotes may be obtained from the Conference and Events Department. The Hotel would be able to provide you with contacts and references. You are also welcome to make your own arrangements.



COMPLIMENTARY ACCOMMODATION

On confirmation of your booking the bride and groom will get complimentary overnight accommodation on the night of the reception and breakfast the next morning.

PRICE

In the event that your number is less than 250 persons and you wish to use the Grand Ballroom a rental fee of Birr 20,000 will be applicable. The booking has to be made and confirmed three (3) months before the date of the wedding.

Menu	Price
Classic Wedding Menu	Birr 470/ person
Deluxe Wedding Menu	Birr 495/ person
Premium Wedding Menu	Birr 650/ person
Wedding Cake	Birr 270/ kilo

Details of menu can be requested at the Conference and Events Department.

Prices are subject to 13% service charge and 15% VAT. Menu items and prices are subject to change without prior notice.

ATTENDEES

Your final guaranteed attendance figure is due 30 working days prior to the function. This is the number for which you will be financially obligated. If numbers should increase and we are required to serve more food or beverage you will be charged accordingly.

For the months of January, February, April, May, September, October & November the minimum requirement to use the Grand Ballroom is 500 persons.

DEPOSIT

A deposit of 40% is required at the time of booking to reserve the space. To confirm the

booking the balance must be paid at least 90 days prior to the event.

SPECIAL ACCOMMODATION RATES

Special accommodation rates are available to your guests. We will even create a personalized online webpage with details of your wedding.

WEDDING INCENTIVE POINTS

With Wedding Incentive Points (WIP) from Hilton HHonors you can earn thousands of HHonors Bonus Points that could be used towards your dream honeymoon, premium gifts, unforgettable experiences and more. Details are available from our Conference and Events team.

At your service is the most experienced banqueting team in Ethiopia.

PERSONALIZED ONLINE GROUP (POG)

POG is a unique webpage that is customized for your event and makes running your bookings at Hilton even easier. Your page would include details on your event, the hotel and destination so attendees can easily access all the information they need. Attendees can also view and book rooms at pre-secured rates.

Memories are made at Hilton Addis Ababa.

CONTACT US:

Groups Conference & Events Department

Tel. 011-5170000 Ext. 546/883

Email: events.addisababa@hilton.com

Schedule an appointment at your convenience.