

**Date:** \_\_\_\_\_ **From:** Reservation Department  
**Attention to:** \_\_\_\_\_ **Fax:** +7 (495) 627 55 56  
**Fax:** \_\_\_\_\_ **Tel:** +7 (495) 627 55 55  
**Page:** 1 **E-mail:** [res.moscowleningradskaya@hilton.com](mailto:res.moscowleningradskaya@hilton.com)

**Visa Support Request Form**

Please be informed that we provide our Guests with Complimentary Tourist Visa Support Service.

**Please note that all lines of this form should be completed for each guest individually in block letters with all requested details, otherwise, visa support documents can not be provided.**

Please note that issuing Visa Support Documents does not mean a visa will automatically be granted.

This decision is taken by the Russian Embassy or Consulate where your application is presented.

Please send this form back by fax +7 (495) 627 55 56 or by e-mail: [res.moscowleningradskaya@hilton.com](mailto:res.moscowleningradskaya@hilton.com)

<b>Arrival Date</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<b>Departure Date</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	<small>day month year</small>		<small>day month year</small>
<b>Reservation confirmation #</b>	<input type="text"/>		<b>Title Mr / Mrs / Ms</b> <input type="text"/>
<b>Last Name</b>	<input type="text"/>		
<b>First Name</b>	<input type="text"/>		
<b>Passport #</b>	<input type="text"/>		
	<b>Issue Date</b>	<b>Expiry Date</b>	
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
	<small>day month year</small>	<small>day month year</small>	
<b>Date of Birth</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<b>Citizenship</b>	<input type="text"/>
	<small>day month year</small>		

**Please advise us your credit card details to be indicated in Hotel Voucher as method of payment.**

<input type="text"/>	<b>Expire Date</b>	<input type="text"/>
<small>credit card number</small>		<small>month year</small>

Please note that Russian Consulates in Asia, Africa, Japan, Mexico and South America may request the originals of Visa Support Documents.

In case the reservation is cancelled after services provided, the hotel will charge above credit card an amount of 3540 rubles (VAT included) per set of documents.

**Please tick this box if the Russian Embassy requires a voucher confirming that accomodation is fully prepaid. In this case we will charge your credit card a deposit for the whole stay.**

**I understand & agree to the above Terms & Conditions:**

<b>Signature</b>	_____	<b>Date</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	<small>of above Credit Card Holder</small>		<small>day month year</small>

**Please provide us with your fax number to send you a Fax Copy of your Visa Support Documents.**

<b>Fax:</b>	<input type="text"/>
	<small>country code city code fax number</small>
<b>Tel:</b>	<input type="text"/>
	<small>country code city code telephone number</small>